**Grant Report**

Your grant report will:

* Give the foundation a better understanding of your organization and your programs and projects.
* Give you an opportunity to share information and reflect on your successes or challenges.

You may use as much space and as many pages as you need to complete this report. Please submit the report to Community Foundation DeKalb County via mail at P.O. Box 111, Auburn, Indiana 46706, or e-mail to AWillis@CFDeKalb.org or fax (260) 925-0383.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organization Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Executive Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Person Completing Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Web Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grant Information**

Grant Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Granted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Granted: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Purpose:

**❖For A Grant Awarded for a Program or Project:**

Benefits and Results

*Did you reach the number you were projecting to serve? If no, why not?*

*How did your program/project benefit the people served? How do you know?*

*How did the benefit described in your answer above relate to your organization’s mission?*

Financial Report

*Was the community foundation’s grant spent as planned in your grant request? If the answer is no, please explain.*

**❖For a Grant Awarded for Operating Funds:**

Benefits and Results

*Did**the community foundation’s grant make it possible to attract additional gifts for your operation?*

*How do the people you serve benefit from your organization’s work?*

Financial Report

*Was the community foundation’s grant spent as planned in your grant request? If the answer is no, please explain.*

**❖For all Grants:**

Impact

*Share a brief story explaining how this grant had a positive impact on someone’s life. If available, please share news clippings, newsletter articles or photos related to your program/project.*